

CRITICAL TASKS AND RESPONSIBILITIES



The general objective of the National Literacy Department is to aid in eradicating illiteracy from all levels of society in the shortest possible time using the best literacy methodologies.

The Literacy Unit will provide a more focused approach aimed at eradicating illiteracy at all levels of society. The Department will be responsible for in-school literacy, community-based and corporate programmes.

IN-SCHOOL LITERACY INITIATIVES

1. Establish a National Literacy Data Repository

Create a centralized system for collecting, analysing, and reporting literacy-related data to inform evidence-based policymaking and programme development.

2. Develop a Comprehensive National Literacy Strategy

Formulate and implement a cohesive national literacy strategy that integrates best practices from the Caribbean Centre for Excellence in Teacher Training (CCETT) and other international benchmarks.

3. Design a National Framework for Effective Literacy Instruction

Develop a structured framework outlining pedagogical approaches, instructional models, and intervention strategies for effective literacy teaching across all educational levels.

4. Set National Literacy Standards for Formal and Informal Education

Establish clear, measurable literacy standards applicable to both formal and non-formal learning environments, ensuring consistency and equity in literacy outcomes.

5. Implement Systematic Literacy Training Programmes

Launch nationwide literacy training initiatives for educators and facilitators within the formal and non-formal sectors, with a focus on current methodologies and inclusive practices.

6. Forge Strategic Literacy Partnerships

Collaborate with nationally and internationally recognized institutions to leverage technical expertise, research, and resources in support of Guyana's literacy development agenda.

7. Design and Execute Targeted Remediation Programmes

Develop specialized intervention programmes to address literacy gaps and systemic barriers that hinder programme implementation and learner attainment.

8. Develop and Standardise Literacy Assessment Tools

Create and implement a suite of culturally relevant assessment instruments to measure literacy proficiency and monitor progress against national standards.

9. Enhance Educator Capacity in Literacy Pedagogy

Provide intensive, ongoing professional development in evidence-based literacy instruction, assessment, and intervention methodologies.

10. Deliver Targeted Teacher Training and Resource Support

Design focused teacher training modules complemented by the development and dissemination of high-quality literacy teaching and learning materials.

11. Strengthen Interdepartmental Implementation and Monitoring

Coordinate the implementation of literacy initiatives through interdepartmental collaboration, especially with the National Centre for Educational Resource Development (NCERD), ensuring fidelity and accountability.

12. Engage Parents through Literacy Awareness and Capacity Building

Develop parent education programmes aimed at equipping caregivers with strategies to support literacy development at home and within their communities.

13. Establish Regional Literacy Support Committees

Form regional literacy committees to decentralize literacy support, build local capacity, and sustain programme effectiveness at the community level.

14. Promote Creative Literacy through Writing Initiatives

Support the development of a national community of writers, with emphasis on nurturing young writers and fostering creativity, self-expression, and cultural identity.

15. Produce Literacy-Focused Educational Media

Develop engaging, age-appropriate literacy content for radio and television to reach diverse audiences and reinforce learning beyond the classroom.